

RISK ASSESSMENT FORM

ACTIVITY AND LOCATION: Provision of the Founders Room to hirers for sport/leisure activity				
DETAILS OF THE HAZARD(S) IDENTIFIED: Contact with the Covid 19 virus				
PEOPLE AT RISK: Hirers Participants in the activity Seacourt staff on duty				
PRECAUTIONS ALREADY TAKEN BY SEACOURT TO REDUCE THE RISK: Regular cleaning of the room All accessible surfaces to be sanitized before the session begins All seating will be screened off and unavailable for depositing of belongings Doors will remain wedged open to ensure good airflow All windows will be open Air quality will be monitored on a regular basis and recorded Only the specified maximum number of 6 people, including the instructor permitted to occupy the room. Access will be via east side fire escape Toilets adjacent to the bar area may be used No access to changing or shower facilities There will be a minimum of 15 minutes between bookings of the room during which time the room will be vacant Seacourt will only hire the hall after a full and satisfactory Risk Assessment from the hirer. The Risk Assessment must include, but is not limited to, the following: Ensuring participants arrive only if they are feeling well and no members of their household are unwell Instructions to participants on arrival and access arrangements, social distancing and hygiene protocols, including provision of own sanitizers and abiding by the club rules and requirements for good hygiene Prompt arrival and departure requirements (no gathering anywhere on club premises for socialising) Arriving ready-dressed for the activity - no use of club changing rooms, minimum possessions - keys and drinks Activities must be basically static. No running around the room Arrangements for cleaning of equipment when used person to person, as in circuits Provision of personal equipment such as exercise mats preferred				
DO YOU CONSIDER THEM TO BE ADEQUATE?		YES		
IF NO: FURTHER ACTIONS/PRECAUTIONS PLANNED: However: Compliance to the precautions specified in this Risk Assessment will be monitored closely by the Seacourt staff and board members.		BY WHOM:	DATE PLANNED: Ongoing	DATE COMPLETED:
RISK ASSESSMENT PREPARED BY:	NAME: M Bedford	SIGNATURE:	DATE: 18/7/2020	